

Board of Selectmen
Minutes November 8, 2011

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeffrey Bryan
David Menter
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime for police department was 24.5 hours and 21 hours in highway this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Menter to sign the bond release for tractor supply. All were in favor.

Bryan made a motion, 2nd by Menter to sign a certificate of vote regarding authorization of bonds and approval of loan agreement with NH Municipal Bond Bank for the Lyford easement. All were in favor.

Bryan made a motion, 2nd by Menter to approve the minutes of 10/25/11. Bryan, Menter, and Hubbard were in favor. Artimovich abstained as he was not present.

Bryan made a motion, 2nd by Menter to approve the minutes of 11/1/11. Bryan, Menter, and Artimovich were in favor. Hubbard abstained as he was not present.

Building Inspector Gil Tuck was in to have the following permits signed:

- James Krisher, 51 Dudley Road, 7kw generator: signed by Board
- Greg and Cindy Danielson, 20 Lebreux Street, finish basement: signed by Board
- RJ Moreau, 5 Balsam Way (Lot S), new lot: signed by Board
- Riverbuilt Homes, 6 Gallant Drive, new lot: signed by Board

The Morehead's submitted an application to put 3 acres of land into current use. Jim Michaud, assessor, would recommend approving the application. Bryan made a motion, 2nd by Menter to approve the application. All were in favor.

Clement proposed adding one additional Matthew Thornton plan to the employees benefit offering. The monthly premium is lower and would not cost the town anything additionally to add a fourth plan. Artimovich made a motion, 2nd by Hubbard to add the new Matthew Thornton plan. All were in favor.

Senator Barnes was in Monday and asked about the sign for the county seat. He had an agreement with the Board back in the 90's when the courthouse first moved to town. The Board asked Clement to invite the Senator in to discuss this further.

Bryan made a motion, 2nd by Hubbard to sign the tax warrant. All were in favor. The tax rate for 2011 is \$23.01, down 85 cents from 2010.

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The Planning Board submitted a memo to the Select Board regarding the Barnett Woods subdivision. As part of the approval for the development, the driveway for tax map 220.009 was to be relocated off of Pickpocket Road and onto Spruce Ridge Drive. The memo is requesting the Board withhold certificates of occupancy until it has been confirmed that the work has been completed. Bruce Stevens, Chairman of the Planning Board said the driveway off of Pickpocket Road needs to be discontinued as that is a safety requirement of the site plan approval. Artimovich made a motion, 2nd by Hubbard to table this discussion for 2 weeks to allow the developer the time to complete the work required by the Planning Board. The developer is to notify the Planning Board upon completion, and the town engineer will inspect the work. If the work is not completed within the next two weeks, certificates of occupancy will be withheld until such time that the developer comes into compliance. All were in favor.

Budget Committee hearing scheduled for 2/7/11 with a snow date of 2/13/11 to be held at the Swasey School.

Menter made a motion, 2nd by Hubbard to sign an intent to cut for Brentwood Distribution. Menter, Hubbard, Artimovich were in favor. Bryan abstained as he is an abutter.

The Board reviewed the following budgets:

Planning Board:

Bruce Stevens was in to continue to the discussion of the planning board budget. The budget was adjusted to reflect the 2012 rates for health insurance. Stevens asked what the board's decision was on the merit increase he had requested. Artimovich stated that some budgets were approved with merit increases, but they were able to maintain a 2% increase on the bottom line. Hubbard made a motion, 2nd by Menter to approve the planning board budget of \$84184. All were in favor.

Recreation:

Kathy St. Hilaire was in to continue the discussion of the recreation budget. Bryan made a motion, 2nd by Artimovich to approve the recreation budget of \$35370. All were in favor.

Government Buildings:

Clement adjusted the government buildings budget to move fire and highway building maintenance over. Bryan made a motion, 2nd by Hubbard to approve the government buildings budget of \$44172. All were in favor.

Highway:

Wayne Robinson was in to continue the discussion on the highway budget. The highway budget was adjusted to reflect the 2012 rates for health insurance. Robinson said he would like to adjust the budget to reflect a merit increase for Duane. Menter suggested the budget be tabled until next week to give Robinson time to run the numbers.

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Robinson said they are still working on cleaning up after the storm. Windshields on the highway trucks were damaged last week. Artimovich said Robinson should make it a priority to check the video coverage at the shed.

A motion was made by Bryan and seconded by Menter to go into nonpublic session per RSA 91-A:3, II(a) to discuss employee matters. Artimovich, Menter, Bryan and Hubbard voted in favor.

After a brief discussion Bryan made a motion, seconded by Menter, to come out of nonpublic session and seal the minutes. Artimovich, Menter, Bryan and Hubbard voted in favor.

The Board reviewed the following budget:

Town Administrator:

Clement presented the Town Administrator budget for her 6 month review and a 2% COLA and 3% merit increase in April. This would be an increase of 2% over the salary line for 2011. Total bottom line increase is \$9755 of which \$9294 is health insurance costs. The average salary of town administrators with a population of 4000 is \$32.00 hourly. Bryan asked which town's that comparison was drawn from. Clement said Fremont, Northwood, and Nottingham were a few on the list. The Board reviewed the wage schedule for step and grade. Artimovich suggested waiting until the LGC Leadership Institute is complete. Menter asked how long that would take. Clement said that would not be until December as it's a 12 session class. Hubbard said he did not have a problem with the budget that was presented. Hubbard made a motion, 2nd by Bryan to approve the Town Administrator budget of \$77550. All were in favor.

Motion to adjourn at 7:15 pm made by Hubbard, 2nd by Menter; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

Date: November 8, 2011

Citizens General Fund:

Previous Balance:	12,910.40		
Deposits:	37,325.05		
Payroll:	22,269.48	DD: 7857.61	CK: 14411.87
FICA:	5,819.06		
A/P: Regular		A/P Detail:	
Non-A/P			
to Impact Fees			
From MMA			
Bank Charge			
TO MMA			
Account Balance:	22,146.91		
Interest Earned YTD:	104.29		

	Unrestricted	
CD's:	Balance:	-
	Unrestricted	
MMA:	Balance:	888,431.28
	Total Invested	
	Funds:	888,431.28
	Interest Earned YTD:	1,666.64